

IQCS Transition Plan to ISO 9001:2015

Ref.Document: IAF ID 9:2015

By:

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Training of Auditors & Decision Makers in IQCS.

- IQCS Certification Pvt.Ltd, organized the Third Party Transition Training Programme on 20th Feb & 21st Feb.2016 for their Lead Auditors and Decision Makers in the organization.
- Evidence of the Third Party Lead Auditor Training conducted is attached herewith.

Transition Plan for ISO 9001:2015

- FOR Existing ISO 9001:2008 Certified Clients:
 - a. IQCS has adopted the policy for updating the existing ISO 9001:2008 Certificate to ISO 9001:2015 in upcoming surveillance audit by having additional 0.5 Manday extra in applicable surveillance audit on-site man-days.
 - b. IQCS will ensure the necessary training and competence verification for staff members in the organization going for transition.
 - c. IQCS will ensure the necessary awareness/publicity regarding the new version of ISO 9001 standard by having public training/awareness programme in the geographical area of operation of IQCS.

Policy adopted by IQCS for certified clients to ISO 9001:2008

- A. Request / Application review for updating to ISO 9001:2015, Through Application for Registration form.
- B. Additional Manday required is addressed in the Surveillance assessment plan including new requirements of ISO 9001:2015.
- C. Appointment of approved auditor as per the IQCS qualification procedure by ensuring the relevant NACE code.
- D. Conduct of on-site audit as per the surveillance assessment plan & IQCS Procedure for conduct of on-site audit.
- E. Document the assessment report as per the new template of ISO 9001:2015 requirement.
- F. Review of report as per the Certification Committee
- G. Approval of report and Issue of the ISO 9001:2015 Certificate.

Policy for New Application as per ISO 9001:2015.

- Receipt of Inquiry and sending the preliminary Questionnaire for request of Quotation.
- Review the enquiry received and sending the Quotation.
- Acceptance of Quotation and Application for registration / certification agreement.
- Contract review including the appointment and selection of audit team as per the IQCS procedure.
- Stage 1 Audit plan (report the area of concerns in the stage 1 assessment report and allow organization to resolve the sufficient time, it should not be more than 60 days from the date of stage 1 audit)
- Stage 2 Audit Plan (report the compliance and non-compliance as per the IQCS procedure to conduct on-site audit.)
- Any non-compliance to be resolved with applicable objective evidence not more than four week from the date of stage 2 audit.
- Review of the assessment report and approval for issue of certificate of registration as per ISO 9001:2015.

Policy of IQCS for Organizations failed to meet the transition plan.

- Existing ISO 9001:2008 certificates are valid till 14th September 2018 and organizations are requested to send the application for up gradation to ISO 9001:2015 to IQCS before any upcoming surveillance audit or can send the special request to have special audit for up gradation to ISO 9001:2015.
- Organizations failed to upgrade the certificate before above mentioned due date, those organization will follow the route of new applicant for seeking the ISO 9001:2015 Certificate.

IQCS Action Plan for Existing Client

- IQCS will undertake all audits including the surveillance or re-certification as per ISO 9001:2015 only from January 1, 2017. However any non-compliance with new requirements will be treated as “observations” only, however the non compliance against ISO 9001:2008 will be treated as “Non-compliance”. The observations pending or raised on or after September 1, 2017 will be treated as non-conformity without impacting the certification status of the client. The non conformities pending on September 1, 2017 may affect the certification status depending upon the severity and may lead to cancellation of the certification granted. The certificates of the organization who fail to complete the transition by September 1, 2018 will be treated as invalid however the certificates may be reinstated after ensuring the necessary compliance to ISO 9001:2015.
- The Certification to ISO 9001:2015 will be made only after IQCS ensures that all identified findings /non-conformities have been appropriately addressed and the effectiveness of QMS is demonstrated.
- IQCS will stop accepting the applications as per ISO 9001:2008 from January 1, 2017 and only ISO 9001:2015 applications will be accepted.



Thank You